

AO 440 (Rev. 12/09) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the

Eastern District of Virginia

MICHELLE C. WOODS, et al.

*Plaintiff*

v.

CITIMORTGAGE, INC. et al.

*Defendant*

Civil Action No. *1:12CV 749*



SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* CITIMORTGAGE, INC.  
SERVE: Corporation Service Company, Registered Agent  
Bank of America Center, 16th Floor  
1111 East Main Street  
Richmond, VA 23219

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

ANDREW J. GUZZO, ESQ.  
SUROVELL, ISAACS, PETERSEN & LEVY, PLC  
4010 UNIVERSITY DR.  
SECOND FLOOR  
FAIRFAX, VA 22030

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Date: *July 11, 2012*

CLERK OF COURT

A handwritten signature in black ink, appearing to read "Paula A. Miller", written over a horizontal line.

*Signature of Clerk or Deputy Clerk*

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Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

☐ I personally served the summons on the individual at *(place)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_; or

☐ I returned the summons unexecuted because \_\_\_\_\_; or

☐ Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**The Marston Agency, Inc.**  
 11535 Nuckols Road, Suite A  
 Glen Allen, VA 23059  
 (800) 308-7790 - (804) 967-9300 (Richmond)  
**RETURN ON SERVICE**



**Plaintiff:** Michelle C Woods, et al  
**Defendant:** Citi Mortgage, Inc  
**Serve:** CitiMortgage, Inc  
 Serve: R/A Corporation Service Company  
 1111 East Main Street, 16th Floor  
 Richmond, VA 23219  
**Contact:** Kristi C. Kelly, Esq.  
 4010 University Dr.  
 2nd Fl.  
 Fairfax, VA 22030

**Court:** United States District Court  
**Case:** 1:12cv749  
**Return Date:**  
**Time:**

**Phone:** 7032779774

**Type(s) of Writ(s)**

paper:1461322

Summons and Complaint

Witness/Defendant CitiMortgage, Inc was served according to law, as indicated below:

- ( ) **PERSONAL** By delivering a copy of the above described process in writing to him/her in person.  
 ( ) **SUBSTITUTE** Being unable to make personal service and not finding the above mentioned person at his/her usual place of abode by delivering a copy of the said process and giving information of it's purport at his usual place of abode to \_\_\_\_\_ who is a member of his/her family and is the \_\_\_\_\_ of the above mentioned person, other than a temporary sojourner or guest, and who is the age of 16 years or older.  
 ( ) **POSTED** Being unable to make a personal service and not finding the above mentioned person at his/her usual place of abode nor any member of his/her family the age of 16 years or older at said abode by posting a copy of such process at the front door or at such other door as appears to be the main entrance of such place of abode.  
 (X) **BUSINESS** At usual place of business or employment during business hours, by delivering the above specified paper(s) and giving information of it's purport to the person found there in charge of such business or place of employment.  
 ( ) Copy mailed to judgement debtor on the date below after serving the garnishee unless a different date is shown below.  
 ( ) Certified Mail  
 ( ) Not Found  
 ( ) Served on Secretary of the Commonwealth

I, Ernest Kelley hereby certify under penalty of perjury that I am over the age of 18 and not a party or otherwise interested in the subject matter in controversy.

Served Date:

7-18-12

Served Time:

1304

Signature of Process Server

Notary

State of: Virginia

County/City of:

Henrico, Norfolk, Prince William.

I, the undersigned, a Notary Public in and for the above-mentioned jurisdiction, hereby certify that before me appeared the Process Server, who, under oath, stated that service was made as stated above. Sworn and subscribed before me this 20 day of Jul/Aug 2012

Notary Public:

*[Signature]*

Type of Service: A    Auth Attempts: 1    Order: 276809    1 Day Rush: No    2 Day Rush: No  
 Attempts    -1-    -2-    -3-    -4-    -5-    -6-

Date:						
Time:						
Server:						

REMARKS -

Rene Noraquist, per affidavit



**CERTIFICATE  
OF  
CORPORATION SERVICE COMPANY**

**THIS CERTIFICATE MADE** pursuant to Subsection 2(b) of Section 13.1-634, Subsection 2(b) of Section 13.1-763, Subsection 2(b) of Section 13.1-1015 and Section 50-73.4 of the Virginia Code.

**CORPORATION SERVICE COMPANY**, a corporation authorized to do business in the Commonwealth of Virginia, does hereby certify that:

1. It is incorporated under the Laws of the State of Delaware and was authorized to do business in Virginia on June 1, 2001.
2. (a) It maintains a business office in the Commonwealth of Virginia at Bank of America Center, 16th Floor, 111 East Main Street, Richmond, VA 23219  
  
(b) Service of process may be made at such business office in the City of Richmond upon corporations, limited liability companies, partnerships, trusts and other entities, associations and persons which have designated it as agent for service of process.  
  
(c) The names of the individuals authorized to receive process served upon Corporation Service Company as the agent for service of process of any corporations, limited liability companies, partnerships, trust and other entities, associations and persons which have designated it as such agent are:

Beverly L. Crump	Rene Nordquist	Meda Sterrett
Nicole T. McCallum	Pamela Frazier	Linda B. Liles
Amy Tarker	Kari Childress	John Isom
Dustin Kline		

**WHEREFORE**, Corporation Service Company has caused its corporate name to be hereunto subscribed this 29 day of April 2011.

CORPORATION SERVICE COMPANY

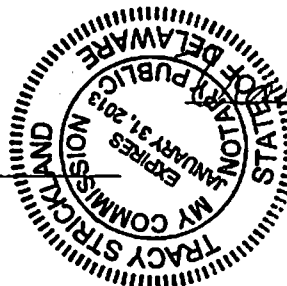
BY: 

George A. Massih III, Vice President

STATE OF DELAWARE  
COUNTY OF NEW CASTLE

The foregoing instrument was acknowledged before me this 29<sup>th</sup> day of April 2011, by George A. Massih III.

My Commission Expires: 1-31-13



  
Notary Public